

Outings Policy

- All outings from Puddle Ducks are arranged and confirmed in advance and parents are asked for written consent giving permission for their child/children to leave Puddle Ducks.
- All parents are given a choice as to whether or not their child/children attend the trip.
- We always walk with higher ratio of staff to children (1:4) at all times.
- An attendance register is checked regularly throughout the trip to ensure children are accounted for at all times.
- All staff are responsible for the children and extra parental help may be required for a trip to take place to ensure our staff : child ratio is appropriate.
- A staff member will carry a mobile phone and First Aid kit throughout the trip in case of an emergency and the nursery needed to be contacted. Should a child go missing, the senior member of staff will be informed and other staff advised. Bringing in the start of the 'lost child policy'. The police will be informed should it become necessary and parents contacted.